

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting October 11, 2016

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

Administering the Oath of Office: None

The Clerk reported that the regular workshop Meeting Minutes of September 12, 2016 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on September 13, 2016.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

| Bills | Amount |
|--------------------|-----------|
| james eadicicco | \$ 223.54 |
| james eadicicco | \$ 832.40 |
| salvatore scarlato | \$ 167.78 |
| optimum | \$ 110.49 |

| | |
|-----------------------------------|---------------------|
| netlink web services | \$ 199.00 |
| cit | \$ 99.00 |
| liberty mutual | \$ 3,910.50 |
| acces health systems | \$ 315.00 |
| advance auto parts | \$ 64.10 |
| verizon | \$ 168.56 |
| taylor oil co | \$ 444.23 |
| motorola solutions co wireless ce | \$ 1,079.36 |
| nj american water | \$ 2,615.80 |
| penguin management | \$ 1,074.00 |
| vfis | \$ 13,657.40 |
| all hands fire | \$ 267.76 |
| brick utilities | \$ 7,781.40 |
| safe-t | \$ 178.00 |
| app | \$ 56.75 |
| app | \$ 645.75 |
| michael acampora | \$ 18.80 |
| TOTALS | \$ 33,909.62 |

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Scarlato – Yes, present on my own bills
- Bommer – Yes
- Stalling – Yes
- Bailey – Yes
- Acampora – Yes, present on my own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Sent

Letter to ERS Fleet Services regarding annual vehicle maintenance

Received

- Sendzik & Sendzik – Letter from Health Department
- Affidavit of Publication
- Notice of Special Budget meeting
- Valic distribution request from John Thompson

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

COMMITTEES

Executive Board

Meeting was held on 9/22/16 and attended by Chairman Scarlato and Commissioner Bommer. Chief Lewis provided an update on the upgrades to the communications equipment. The fire bureau budget was also reviewed and is being submitted to the town for approval. The next meeting will be on 10/27/16.

Chief's Report

Chief reported the company had 31 EMS calls and 19 fire calls.

Chief submitted call report, percentages, and vehicle report.

He stated that the TVs to be installed in the bays have been purchased and the additional cables and hardware are on order.

The computer rack has been assembled and is located in the furnace room.

New command vehicle 466 has a punch list of items that need to be addressed- a new master switch needs to be installed and additional tools mounted.

The Chief requested to take Engine 480 and the new command vehicle 466 to the George Washington Bridge for have photos taken on 10/15/16 @ 18:00 hours.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to allow the Chief to take both units to the GWB for photos. Motion passed unanimously by the Board.

Chief Engineer

Chief Engineer reported that Deferder Emergency Vehicles will be looking over the trucks and ordering the parts that are needs to perform service.

Engine 480 air leak has been addressed and corrected.

Engine 475 charging lights were not working properly. Issue has been corrected.

Utility vehicle 487 – side view mirror was damaged and new one has been ordered. It was also noted that there is a slow leak in one of the tires due to a screw in the tire. The vehicle will be taken to Edwards Tire to be repaired.

Purchaser

Purchaser reported that the safety vest and rescue rope have not been ordered yet.

Laptop for vehicle 467 was included in the 2016 budget. The current laptop in 467 will be installed in Engine 475. The cost of the new laptop is as follows:

Laptop - \$4,051.66

Mount - \$ 906.00

Charger - \$132.00

Plate - \$78.32

Swing Arm- \$36.64

Antenna - \$135.00

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Installation - \$750.00
Total Cost \$6,089.62

Motion by Commissioner Bailey and seconded by Commissioner Bommer to purchase the laptop and all accessories. Motion passed unanimously by the Board.

Chief requested to purchase an additional six (6) bailout kits at a cost of \$212 each (total=\$1,272). A motion was made by Commissioner Bailey and Seconded by Commissioner Bommer to purchase the six (6) bailout kits. Motion passed unanimously by the Board.

Fire fighter Cory Lawlor needs to be fitted for a specialty glove due to his special need. The cost of the pair of gloves is \$65 through Nat Alexander. Commissioner Bailey will contact Nat Alexander and take care of the gloves. Commissioner Bailey will also work with the Chief to find a vendor that can create a custom coat for fire fighter Lawlor. The Chief noted that the Engineers computer is severely outdated and is requesting to purchase a new one at a cost of \$1,179. A motion was made by Commissioner Acampora and seconded by Commissioner Bailey to purchase the computer for the engineer's office. It was noted that the Chief will discuss with the Chief Engineer if a laptop would be better than a desktop. Motion passed unanimously by the Board.

Chief Eadicicco requested to purchase 50 pairs of 511 station pants at a cost of \$50 per pair (total=\$2,500). Motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the station pants. Motion passed unanimously by the Board.

The Chief stated that additional items that he will be requesting from his 2016 budget are foam, voice amplifiers, SCBA masks, and portable radios.

OLD BUSINESS

Engine 480 – still having problems with the Halmatro tools located in the front bumper. Chairman Scarlato will contact First Priority and ESI to discuss.

Foam Trailer – the Board will be sending a letter to the Western Monmouth Mutual Aid Association stating that we can no longer store the trailer at station 19-4. The association will have until 12/15/16 to find a new home for the trailer and remove it from station 19-4. The letter will be sent to the President of the association.

The new coffee maker that was purchased in Wildwood is located on Engine 475, but it has not been installed yet. The Board has not yet received a purchase invoice for the coffee maker.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

NEW BUSINESS

Chairman Scarlato stated that the Board is in the process of adjusting the point system for the LOSAP requirements. The new point system will be discussed as the November 2016 meeting for further approval at the December 2016 meeting.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to approve the LOSAP distribution request from John Thompson. Motion passed unanimously by the Board.

Chairman Scarlato stated that there are still two (2) fire fighters that need to obtain their 2016 physicals before 10/31/16. He has discussed this with Chief Eadicicco and the Chief will remind the fire fighters that they have until 10/31/16 or action will be taken by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: Received paperwork from Louis Gallo to join the Ramtown Fire Company. Mr. Gallo has obtained and passed his physical and background check. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to accept Mr. Gallo as a member. Motion passed unanimously by the Board.

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

| | |
|-----------------|---------------------|
| OPENING BALANCE | \$ 23,863.14 |
| INTEREST | \$ 5.50 |
| TRANSFER | <u>\$ 30,000.00</u> |
| SUB-TOTAL | \$ 53,868.64 |

| | |
|------------------------|--------------------|
| NJ – PERS TEPS Payment | \$ |
| BILLS PAID | <u>\$33,909.62</u> |
| CLOSING BALANCE | \$19,959.02 |

SAVINGS ACCOUNT

| | |
|-----------------|----------------|
| OPENING BALANCE | \$1,334,133.66 |
| DEPOSITS | \$ 199,038.25 |

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

| | |
|----------------------|----------------|
| INTEREST | \$ 213.64 |
| SUB-TOTAL | \$1,533,385.55 |
| TRANSFER TO CHECKING | \$ 30,000.00 |
| CLOSING BALANCE | \$1,503,385.55 |

PAYROLL ACCOUNT

| | |
|-----------------|--------------|
| OPENING BALANCE | \$ 18,252.23 |
| TRANSFER | \$ |
| INTEREST | \$ 1.24 |
| SUB-TOTAL | \$18,253.47 |

| | |
|-----------------|-------------|
| PAYROLL FEES | \$ 115.03 |
| FEES | \$ 4,301.94 |
| PAYROLL PAID | \$ 8,625.50 |
| CLOSING BALANCE | \$ 5,211.00 |

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:10 hours.

Respectfully submitted:

Michael L. Acampora
Clerk of the Board